



**Emily's House Children's Hospice
(project of the Philip Aziz Centre/extension of community children's hospice program)**

Emily's House is dedicated to caring for children with life limiting illness experiencing complex medical care needs, while supporting their families. With around-the-clock nursing and medical support, EH offers specialized programs, comfort and respite to help enrich a child's life through all stages of their illness. Programs include respite/advanced respite, transitional care/symptom management, spiritual/bereavement, perinatal & end-of-life care.

Volunteer Position:	Client Care/Hospice Caregiver/Family Support Volunteer	Date:	July 2013-Present Document last updated May 2021
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Job Description:

The Philip Aziz Centre & Emily's House provides training for volunteers to work with children and their families at Emily's House who have complex care needs and require respite or end-of-life care. Additionally, they support the family and friends of clients by providing non-medical care. Volunteers are vital members of the allied health team at Emily's House and support psychosocial programs. They are dedicated, trustworthy and relatively experienced volunteers.

Responsibilities:

- To complete volunteer training programs and participate in on-going education opportunities
- To uphold the clients' right to dignity
- To adhere to the Philip Aziz Centre & Emily House Policies and Procedures
- To advise Volunteer Department Staff in a timely manner if unable to fulfill duties
- To maintain a clear vision of the volunteer role with clients
- To maintain PHIPA and confidentiality
- Must be prepared to make a commitment of at least 6 months following training
- Notify Volunteer Department Staff of vacation or sick leave, giving as much notice as possible
- Visit clients according to schedule
- Support client by providing companionship, physical comfort, therapeutic play, and care
- Work as part of the multidisciplinary team
- Support the parents, friends or primary caregivers of the children who may be residing at EH temporarily

Job Location:	Emily's House 45 Jack Layton Way, Toronto, ON, M4M 0B7	Volunteer Onboarding Complete; Confidentiality, Service Agreement, and all Consents and Documentation:	Yes
Hospice Training Required:	Yes, both Core and Children's Training	Police Check Required?	Yes, Vulnerable Sector
Volunteer Position Status & Length:	Part-time/ongoing/6 months-1 year	Familiar with relevant Policy	Yes

		and Procedures from Manual:	
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Skills:

Qualifications:

- Willingness to continue education regarding a variety of life-limiting and terminal illnesses
- Sensitivity and compassion
- To be non-judgmental
- Ability to make decisions in crisis situations
- Ability to work as a member of the hospice volunteer/clinical staff team
- Ability to work well independently and be supportive
- Ability to take direction and accept supervision
- Respect diversity and accept individual beliefs and reactions to death and dying
- Project a warm, caring and empathetic attitude
- Can serve according to PAC's Mission, Vision and Value Statement
- Must work well with Children – prior experience an asset
- Must be willing to attend ongoing children's training workshops and seminars