

Financial Statements of

**PHILIP AZIZ CENTRE FOR
HOSPICE CARE**

And Independent Auditor's Report thereon

Year ended March 31, 2023



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INDEPENDENT AUDITOR'S REPORT

To the Directors of Philip Aziz Centre for Hospice Care

Qualified Opinion

We have audited the financial statements of Philip Aziz Centre for Hospice Care (the Entity), which comprise:

- the statement of financial position as at March 31, 2023
- the statement of operations for the year then ended
- the statement of changes in fund balances for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, except for the possible effects of the matter described in the "***Basis for Qualified Opinion***" section of our auditor's report, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at March 31, 2023, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the Entity derives a part of its revenue from cash donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Entity.

Therefore, we were not able to determine whether any adjustments might be necessary to:

- the current assets reported in the statements of financial position as at March 31, 2023 and March 31, 2022
- the donations revenue and excess (deficiency) of revenue over expenses reported in the statements of operations for the years ended March 31, 2023 and March 31, 2022



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- the fund balances, at the beginning and end of the year reported in the statements of changes in fund balances for the years ended March 31, 2023 and March 31, 2022
- the excess (deficiency) of revenue over expenses reported in the statements of cash flows for the years ended March 31, 2023 and March 31, 2022.

Our opinion on the financial statements for the year ended March 31, 2022 was qualified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditor's Responsibilities for the Audit of the Financial Statements**" section of our auditor's report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.



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- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants, Licensed Public Accountants

Vaughan, Canada

June 12, 2023

PHILIP AZIZ CENTRE FOR HOSPICE CARE

Statement of Financial Position

March 31, 2023, with comparative information for 2022

	2023	2022
Assets		
Current assets:		
Cash	\$ 95,032	\$ 158,168
Short-term investment (note 2)	2,436,892	3,016,235
Accounts receivable (note 9)	410,124	28,648
Sales taxes refundable	33,097	32,236
Prepaid expenses, deposits and other	79,152	59,267
	<u>3,054,297</u>	<u>3,294,554</u>
Capital assets (note 3)	5,674,237	5,816,938
	<u>\$ 8,728,534</u>	<u>\$ 9,111,492</u>

Liabilities and Fund Balances

Current liabilities:		
Accounts payable and accrued liabilities	\$ 461,711	\$ 600,462
Government remittances payable	87,685	127,916
Deferred revenue (note 4)	152,710	105,294
	<u>702,106</u>	<u>833,672</u>
Deferred capital contributions (note 5)	5,129,534	5,279,036
	<u>5,831,640</u>	<u>6,112,708</u>
Fund balances:		
General fund	278,418	269,447
Emily's House operating fund	2,618,476	2,729,337
	<u>2,896,894</u>	<u>2,998,784</u>
Economic dependence (note 8)		
Commitments (note 10)		
	<u>\$ 8,728,534</u>	<u>\$ 9,111,492</u>

See accompanying notes to financial statements.

On behalf of the Board:


Peter Goulos, Finance Committee Chair


Louise Summerhill, Board Chair

PHILIP AZIZ CENTRE FOR HOSPICE CARE

Statement of Operations

Year ended March 31, 2023, with comparative information for 2022

	2023	2022
Revenue:		
Donations and fundraising	\$ 1,201,102	\$ 1,370,904
Government funding (note 9)	2,745,193	3,231,311
Amortization of deferred capital contributions (note 5)	189,502	189,710
Interest and sundry	67,372	27,320
	<u>4,203,169</u>	<u>4,819,245</u>
Expenses:		
Emily's House - client care and support	2,544,014	2,163,530
Children and family	319,105	265,697
Visiting hospice	577,060	379,333
Bereavement and spiritual care	142,775	117,541
Development and promotion	175,876	146,188
Administration	308,340	251,165
Amortization	237,889	228,842
	<u>4,305,059</u>	<u>3,552,296</u>
Excess (deficiency) of revenue over expenses	\$ (101,890)	\$ 1,266,949
Allocated as follows:		
Emily's House operating fund (note 11)	\$ (110,861)	\$ 1,235,106
General fund (note 11)	8,971	31,843
	<u>\$ (101,890)</u>	<u>\$ 1,266,949</u>

See accompanying notes to financial statements.

PHILIP AZIZ CENTRE FOR HOSPICE CARE

Statement of Changes in Fund Balances

Year ended March 31, 2023, with comparative information for 2022

	2023			2022
	General fund	Emily's House operating fund	Total	Total
Balance, beginning of year	\$ 269,447	\$ 2,729,337	\$ 2,998,784	\$ 1,731,835
Excess (deficiency) of revenue over expenses	8,971	(110,861)	(101,890)	1,266,949
Balance, end of year	\$ 278,418	\$ 2,618,476	\$ 2,896,894	\$ 2,998,784

See accompanying notes to financial statements.

PHILIP AZIZ CENTRE FOR HOSPICE CARE

Statement of Cash Flows

Year ended March 31, 2023, with comparative information for 2022

	2023	2022
Cash provided by (used in):		
Operating activities:		
Excess (deficiency) of revenue over expenses	\$ (101,890)	\$ 1,266,949
Items not involving cash:		
Amortization	237,889	228,842
Amortization of deferred capital contributions	(189,502)	(189,710)
Deferred revenue recognized as donation revenue	(326,771)	(390,683)
Loss on disposal	—	6,051
	(380,274)	921,449
Change in non-cash operating working capital:		
Accounts receivable	(381,476)	328,096
Sales taxes refundable	(861)	(13,741)
Prepaid expenses, deposits and other	(19,885)	(37,499)
Accounts payable and accrued liabilities	(138,751)	185,459
Government remittances payable	(40,231)	75,858
	(961,478)	1,459,622
Financing activities:		
Receipt of deferred revenue	374,187	223,985
Receipt of deferred capital contributions	40,000	—
	414,187	223,985
Investing activities:		
Purchase of capital assets	(95,188)	(132,761)
Purchase of short-term investments, net	579,343	(1,634,668)
	484,155	(1,767,429)
Decrease in cash	(63,136)	(83,822)
Cash, beginning of year	158,168	241,990
Cash, end of year	\$ 95,032	\$ 158,168

See accompanying notes to financial statements.

PHILIP AZIZ CENTRE FOR HOSPICE CARE

Notes to Financial Statements

Year ended March 31, 2023

Philip Aziz Centre for Hospice Care (the "Hospice") is a corporation without share capital incorporated under the laws of Canada on September 8, 1992 and is a registered charity within the meaning of the Income Tax Act (Canada) and has been granted tax-exempt status. On January 12, 2013, the Hospice received a certificate of continuance under the Canada Not-for-profit Corporations Act.

The mission of the Hospice is to provide respite, practical, emotional, spiritual and bereavement support through a team of volunteers and professionals to people in the Greater Toronto area living with life-limiting illnesses in the comfort of their own home, or where they are residing, including hospital or long-term care home. Emily's House children's hospice is a 10-bed in-patient facility, offering respite, symptom management and pediatric palliative care in a home-like setting through a clinical and psychosocial interdisciplinary team of professionals and volunteers.

1. Significant accounting policies:

The financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the Chartered Professional Accountants of Canada Handbook. The following is a summary of significant accounting policies of the Hospice.

(a) Fund accounting:

The general fund consists of government subsidy, donations and other revenue and related expenses pertaining to the operations of the Hospice.

The Emily's House operating fund was established to account for revenue and expenses related to the operation of Emily's House.

(b) Revenue recognition:

The Hospice follows the restricted fund method whereby externally restricted contributions are recognized in the fund corresponding to the purpose for which they were contributed. Restricted contributions for which there is no fund are recorded in accordance with the deferral method. Restricted contributions toward the purchase of capital assets that will be amortized and for which no restricted fund exists are deferred and recognized as revenue on a straight-line basis as the amortized expense related to the acquired capital assets. Unrestricted contributions are recognized as revenue in the general fund when received or receivable.

PHILIP AZIZ CENTRE FOR HOSPICE CARE

Notes to Financial Statements (continued)

Year ended March 31, 2023

1. Significant accounting policies (continued):

(c) Government grants and operating subsidies:

The Hospice receives funding from the Government of Ontario. Government funding related to capital expenditures is recorded as deferred capital contributions within the Emily's House operating fund, and is recognized as income over the useful life of the related asset. Government funding relating to current operations is recognized as revenue in the year received or receivable. Amounts received in relation to future expenses for which no fund has been established are recorded as deferred revenue in the general fund.

(d) Capital assets:

Contributed capital assets are recorded at fair market value at the date of contribution. Purchased capital assets are recorded at cost. Amortization is provided on a straight-line basis over the estimated useful lives of the assets as follows:

Furniture and equipment	1, 2, 5 or 10 years
Software	3 years
Leasehold improvements	12 to 50 years

(e) Contributed services:

The Hospice is dependent upon hours contributed by volunteers. Because of the difficulty in determining the fair value, contributed services are not recognized in the financial statements.

The Hospice receives contribution of materials, the fair value of which may or may not be reasonably determinable. Contributed materials are recognized as revenue when fair values can be reasonably estimated, the materials are used in the normal course of operations and would otherwise have been purchased.

PHILIP AZIZ CENTRE FOR HOSPICE CARE

Notes to Financial Statements (continued)

Year ended March 31, 2023

1. Significant accounting policies (continued):

(f) Impairment of long-lived assets subject to amortization:

A long-lived asset subject to amortization is tested for impairment whenever events or changes in circumstances indicate that its carrying amount may not be recoverable. An impairment loss is recognized when the carrying amount of the asset exceeds the sum of the undiscounted cash flows resulting from its use and eventual disposition. The impairment loss is measured as the amount by which the carrying amount of the long-lived asset subject to amortization exceeds its fair value.

(g) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from the estimates used.

(h) Financial instruments:

Financial instruments are recorded at fair value on initial recognition and are subsequently measured at fair value. All other financial instruments are subsequently measured at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Hospice has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs. These costs are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Hospice determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Hospice expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future year, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

PHILIP AZIZ CENTRE FOR HOSPICE CARE

Notes to Financial Statements (continued)

Year ended March 31, 2023

1. Significant accounting policies (continued):

(i) Allocation of expenses:

The Hospice reports expenses based on various operating functions as disclosed in the statement of operations. Certain costs are directly attributable to each operating function, while others are common to some or all functions. The functions to which costs are allocated include visiting hospice, children and family, bereavement and spiritual care, Emily's House - client care and support, development and promotion, and administration. Costs shared across functions, which consist of salaries and benefits, volunteer-related expenses and other operating expenses, are allocated on the following basis:

Salaries and benefits	Prorated to hours worked for each function
Volunteer-related expenses	Prorated to the estimated actual consumption of goods and services by each function
Other operating expenses, excluding amortization	Prorated to the floor area occupied by each function

2. Short-term investment:

Short-term investment consists of 3 (2022 - 4) guaranteed investment certificates recorded at cost plus accrued interest, earning interest rates ranging from 3.80% to 5.00% (2022 - 0.40% to 0.70%) with maturity dates ranging from July 2023 to September 2024, (2022 - October 2022 to March 2023). The investments are cashable on demand.

3. Capital assets:

			2023	2022
	Cost	Accumulated amortization	Net book value	Net book value
Furniture and equipment	\$ 1,170,771	\$ 958,032	\$ 212,739	\$ 123,104
Software	79,640	52,494	27,146	7,489
Leasehold improvements	6,971,160	1,536,808	5,434,352	5,686,345
	\$ 8,221,571	\$ 2,547,334	\$ 5,674,237	\$ 5,816,938

PHILIP AZIZ CENTRE FOR HOSPICE CARE

Notes to Financial Statements (continued)

Year ended March 31, 2023

4. Deferred revenue:

Deferred revenue represents amounts received for future events, or restricted for future expenditures. Changes in deferred revenue balances are as follows:

	2023	2022
Balance, beginning of year	\$ 105,294	\$ 271,992
Additions	374,187	223,985
Recognized as revenue	(326,771)	(390,683)
Balance, end of year	\$ 152,710	\$ 105,294

5. Deferred capital contributions:

Deferred capital contributions represent the unamortized amount of funding and contributions received for the purchase of capital assets. The amortization of deferred capital contributions is recorded as revenue in the statement of operations. The changes in the deferred capital contributions balance are as follows:

	2023		2022	
	Donations	Government assistance	Total	Total
Balance, beginning of year	\$ 4,103,118	\$ 1,175,918	\$ 5,279,036	\$ 5,468,746
Additions	40,000	–	40,000	–
Amortized as revenue	–	(189,502)	(189,502)	(189,710)
Balance, end of year	\$ 4,143,118	\$ 986,416	\$ 5,129,534	\$ 5,279,036

6. Credit facility:

The Hospice has a credit facility with a limit of \$300,000 (2022 - \$300,000) available by way of business operating account overdraft. The facility is due on demand and bears interest at the prime rate plus 1.5% (2022 - 1.5%) per annum. The amount outstanding under this facility at year end is nil (2022 - nil). The facility is secured by all present and future acquired personal property.

PHILIP AZIZ CENTRE FOR HOSPICE CARE

Notes to Financial Statements (continued)

Year ended March 31, 2023

7. Financial instruments and risk management:

The Hospice is exposed to various risks through its financial instruments. The following analysis provides a measure of the Hospice's exposure to and concentrations of risk at March 31, 2023:

(a) Credit risk:

Credit risk is the risk one party to a financial instrument will cause financial loss for the other party by failing to discharge an obligation. The Hospice's main credit risks relate to its accounts receivable. Given these items are due primarily from government agencies, management is of the opinion that the Hospice's exposure to credit risk is minimal. There has been no change in the assessment of credit risk from the prior year.

(b) Liquidity risk:

Liquidity risk is the risk the Hospice will encounter difficulty in meeting obligations associated with financial liabilities. The Hospice is exposed to this risk mainly with respect to its accounts payable and accrued liabilities and government remittances payable. The Hospice manages this risk by managing its working capital, including ensuring any investments are cashable. In order to meet obligations, the Hospice is dependent on the ongoing generosity of donors and contributors. Management is actively pursuing sources of contributions in order to meet future obligations. There has been no change in the assessment of liquidity risk from the prior year.

(c) Market risk:

Market risk is the risk the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: interest rate risk, currency risk and price risk. The Hospice's exposure to currency, interest rate and price risks is minimal. There has been no change in the assessment of market risk from the prior year.

PHILIP AZIZ CENTRE FOR HOSPICE CARE

Notes to Financial Statements (continued)

Year ended March 31, 2023

8. Economic dependence:

During the year, the Hospice received 65% (2022 - 58%) of its contributions from the Ontario Ministry of Health and Long-Term Care and 10% (2022 - 9%) from The Balsam Foundation.

9. Government wage subsidies:

The Hospice applied for and received government assistance in the form of the Canadian Emergency Wage Subsidy ("CEWS"). Total CEWS recorded as government funding in the statement of operations amounted to nil (2022 - \$367,867).

10. Commitments:

The Hospice has entered into a long-term lease with the City of Toronto for the lease of property located in the City of Toronto to be used for operations. The lease has a term of 50 years starting November 2010. The lease is for a base rent of \$1 for the term of the lease plus operating costs and taxes.

PHILIP AZIZ CENTRE FOR HOSPICE CARE

Notes to Financial Statements (continued)

Year ended March 31, 2023

11. Statement of operations by fund:

2023	Emily's House operating fund	General fund	Total
Revenue:			
Donations and fundraising	\$ 878,807	\$ 322,295	\$ 1,201,102
Government funding	1,959,672	785,521	2,745,193
Amortization of deferred capital contributions	176,153	13,349	189,502
Interest and sundry	250	67,122	67,372
	3,014,882	1,188,287	4,203,169
Expenses:			
Emily's House - client care and support	2,544,014	—	2,544,014
Children and family	—	319,105	319,105
Visiting hospice	—	577,060	577,060
Bereavement and spiritual care	—	142,775	142,775
Development and promotion	121,533	54,343	175,876
Administration	242,689	65,651	308,340
Amortization	217,507	20,382	237,889
	3,125,743	1,179,316	4,305,059
Excess (deficiency) of revenue over expenses	\$ (110,861)	\$ 8,971	\$ (101,890)
<hr/>			
2022	Emily's House operating fund	General fund	Total
Revenue:			
Donations and fundraising	\$ 1,150,037	\$ 220,867	\$ 1,370,904
Government funding	2,600,676	630,635	3,231,311
Amortization of deferred capital contributions	176,441	13,269	189,710
Interest and sundry	—	27,320	27,320
	3,927,154	892,091	4,819,245
Expenses:			
Emily's House - client care and support	2,163,530	—	2,163,530
Children and family	—	265,697	265,697
Visiting hospice	—	379,333	379,333
Bereavement and spiritual care	—	117,541	117,541
Development and promotion	111,285	34,903	146,188
Administration	203,677	47,488	251,165
Amortization	213,556	15,286	228,842
	2,692,048	860,248	3,552,296
Excess of revenue over expenses	\$ 1,235,106	\$ 31,843	\$ 1,266,949

PHILIP AZIZ CENTRE FOR HOSPICE CARE

Notes to Financial Statements (continued)

Year ended March 31, 2023

12. Allocation of expenses:

Salaries and benefits, volunteer-related expenses, and other operating expenses were allocated as follows:

2023	Salaries and benefits	Volunteer-related expenses	Other operating expenses	Total
Emily's House - client care and support	\$ 2,108,668	\$ —	\$ 435,346	\$ 2,544,014
Children and family	260,570	—	58,535	319,105
Visiting hospice	514,441	18,389	44,230	577,060
Bereavement and spiritual care	124,013	—	18,762	142,775
Development and promotion	117,848	—	58,028	175,876
Administration	221,689	—	86,651	308,340
	\$ 3,347,229	\$ 18,389	\$ 701,552	\$ 4,067,170

2022	Salaries and benefits	Volunteer-related expenses	Other operating expenses	Total
Emily's House - client care and support	\$ 1,801,110	\$ —	\$ 362,420	\$ 2,163,530
Children and family	215,298	—	50,399	265,697
Visiting hospice	343,869	7,231	28,233	379,333
Bereavement and spiritual care	103,504	—	14,037	117,541
Development and promotion	100,033	—	46,155	146,188
Administration	188,243	—	62,922	251,165
	\$ 2,752,057	\$ 7,231	\$ 564,166	\$ 3,323,454